

Sage Accounts

Course Outline

Advanced Level
2 Day Course



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- Returned cheques
 - Prepayments
 - Accruals
 - Bad debt write off
 - Depreciation
 - Closing stock
 - Month end procedures
 - Contra Entries
 - Product categories and records
 - Generating invoices
 - Additional invoices for entry
 - Sales order processing
 - Additional orders for entry
 - Create product invoices and credit notes
 - Create quotes and pro forma documents
 - Set up recurring invoices and orders